

Fall 2017 Student Resource



The following information is provided by the Financial Aid, Student Accounts, and Registrar Offices at SUNY Buffalo State.

Important Dates and Deadlines							
Classes Begin	Last Day for Drop/ Add	Undergraduate Degree Application	Mid Term Grading Closes	Withdrawal Deadline	Critique and Evaluation Period	Final Day of Fall Semester	Grades Submitted
Mon., Aug. 28	Mon., Sept. 4 at 11:59 pm*	Fri., Sept. 8	Fri., Oct. 27	Fri., Nov. 3**	Mon., Dec. 11 – Thurs. Dec. 14	Thurs., Dec. 14	Wed. Dec. 20

*Final date a student can drop a class and not have it appear on their academic record

**Final date a student can withdraw from a class and receive a “W”

There are no classes on the following dates:		
Labor Day	Fall Recess	Thanksgiving Recess
Mon. Sept. 4	Mon. Oct. 9 and Tue. Oct 10	Wed. Nov. 22 – Sat. Nov. 25

THE FOLLOWING IS VERY IMPORTANT:

- ❖ **Sept. 4th** is the last day to drop a class without financial penalty. Starting Sept. 5th, to remove yourself from a class you must **withdraw** online in Banner. Your refund percentages, based on date of withdrawal, are available on the Student Accounts [Refunds and Financial Liability](#) webpage.
- ❖ The process to late add a class no longer requires a paper form. The process is now done **electronically**; instructions for this process can be found [here](#). Late registration starts Sept. 5th.

Other Important Reminders:

Registrar’s Office

- Verify your schedule in [Banner \(View/Print schedule\)](#) to make sure instructors or class locations haven’t changed.
- Use [Schedule Planner](#) to simplify and decrease the amount of time spent in planning your schedule.
- Resolve [registration add error messages here](#), (these errors prevent you from registering for a course).
- If you are on a [waitlist](#) for a course, check the schedule to see if another section has seats available. It’s always a best practice to secure a seat in a course as soon as possible.
- The [Banner Student Registration Guide](#) is a helpful reference tool; also view the Registrar’s [FAQs](#) site.

Financial Aid Information

- Review [financial aid awards](#) via Banner and check the “Eligibility” section for requirements/missing documents.
- Request a [Textbook Deferment](#) online via Banner or in person (Financial Aid or Student Accounts Offices) from **8/14/17 – 9/6/17**.
- Health Insurance Waiver due date is **9/30/17**.
- A FAFSA can be filed for the [2017-2018](#) academic year between 10/1/16 and 6/30/18. The 2018-2019 FAFSA will be available between 10/1/17 and 6/30/19.
- The NYS Excelsior Scholarship Application must be completed by the end of July for the 2017-2018 award year with NYSHESC.

Student Accounts Office

- Electronic bills ([eBills](#)) are the exclusive billing method for Buffalo State student account balances. E-billing notifications will be sent to your Buffalo State student email account.
- Students have ability to grant parents or others access to view/ pay their e-bill by establishing an “Authorized Payer” account in QuikPAY.
- Enroll in [direct deposit](#) if you are expecting a refund from financial aid funds.

Where to Get Help				
	Email	Phone	Walk Up Window	Hours
Financial Aid	finaid@buffalostate.edu	(716) 878-4902	Moot Hall 230	Mon., Tues., Wed., Fri. 8:30-5:00 Thurs. 8:30 – 6:00
Student Accounts	stuacct@buffalostate.edu	(716) 878-4121	Moot Hall 260	
Registrar	regofc@buffalostate.edu	(716) 878-4811	Moot Hall 210	

*** Email to your Buffalo State email account is the official form of communication to students.***

Be sure to check it regularly!