BUFFALO STATE
The State University of New York

APPLICATION FOR UNDERGRADUATE PASS/FAIL OPTION

SUNY Buffalo State, Registrar's Office, Moot Hall 210, 1300 Elmwood Avenue, Buffalo, New York 14222
http://registrar.buffalostate.edu Email:regofc@buffalostate.edu

B _____
BANNER ID

INSTRUCTIONS FOR STUDENTS:

1. Complete form and obtain signature of your ADVISOR (not instructor), then return both white and pink copies to the Registrar's Office, Moot Hall 210 by the deadline.
2. Pink copy will be validated and returned to you at Moot Hall 210 at time of submission.

REQUIREMENTS FOR PASS/FAIL APPLICATION:

1. You must be matriculated.
2. English composition 100 level courses (CWP101,102) and required major or minor courses cannot be taken pass/fail.
3. One course per semester or summer may be taken pass/fail. Once the pass/fail form has been filed, the option for that semester has been used, even if a substitution form is filed at a later date.
4. The pass/fail option cannot be used to repeat a course, previously graded "E". Effective Spring 2003 the pass/fail cannot be used to repeat a course for which a C-, D+, D or E was earned.
5. Substitution for pass/fail forms are available at Moot Hall 210 should you wish to revoke your pass/fail option. These forms must be filed with the course instructor prior to grading for the term.

NAME: LAST _____ FIRST _____ MI _____

TELEPHONE NUMBER: DAY: (_____) _____ EVENING: (_____) _____

YEAR & SEMESTER (CHECK ONE) ☐ J-Term ☐ Spring ☐ Summer ☐ Fall Year 20 _____

CRN (4 DIGIT) _____ CATALOG NO. _____ _____ MAJOR: _____

ADVISOR'S SIGNATURE _____ DATE _____

STUDENT'S SIGNATURE _____ DATE _____

REV. 4/15

REGISTRAR'S OFFICE

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