

**SUBSTITUTION FOR PASS/FAIL – 2017**  
**BUFFALO STATE, REGISTRAR’S OFFICE, MOOT HALL 210**

**Check Course Registration Term:**

\_\_\_\_\_January Term 2017    \_\_\_\_\_Spring Term 2017    \_\_\_\_\_Summer Term 2017    \_\_\_\_\_Fall Term 2017

As stated in the undergraduate College Catalog: "An instructor may CHOOSE to substitute a letter grade for the Pass if he/she receives written consent from the student"

B\_\_\_\_\_ \_\_\_\_\_  
Student Number Student Name (Please Print)

\_\_\_\_\_ \_\_\_\_\_  
CRN Number Catalog Number (ex: MAT101)

I wish to receive a grade rather than a "Pass".

\_\_\_\_\_  
Signature of Student Date  
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I agree to substitute a grade for a "P" for the above student.

\_\_\_\_\_  
Signature of Instructor Date

Instructor/Student: Submit this Form to THE REGISTRAR’S OFFICE, MOOT HALL 210,

**SUBSTITUTE FOR PASS/FAIL FROM DEADLINES BY SEMESTER:**

January Term 2017	January 26, 2017
Spring 2017	May 16, 2017
Summer 2017	August 15, 2017
Fall 2017	December 19, 2017

**PLEASE NOTE:** *All requests will be entered effective the day/time the Registrar’s Office receives this completed form. Requests received after the established semester deadline must be denied. Appeals for late Substitute Pass/Fail must be submitted directly to the Academic Standards Office.*