



BUFFALO STATE
The State University of New York

Registrar's Office, Moot Hall 210

IMPORTANT INFORMATION ABOUT JANUARY TERM 2018--"J-TERM"

January Term 2018 is a "stand-alone term" which means it is separate from and not associated or linked to spring semester 2018. Classes begin Wednesday, January 3, 2018 and end Tuesday, January 23, 2018.

Financial Aid Office, Moot Hall 230

- **For Financial Aid processing only, the J-Term is considered part of the spring 2018 term. Visit the J-Term Aid website at <http://financialaid.buffalostate.edu/j-term-aid> for additional information.**
- If you are attending J-Term, you must submit the 2018 J-Term Aid Application to apply for aid. The application is available now and can be found at this location: <http://financialaid.buffalostate.edu/forms>.
- You must have the 2017-2018 Free Application for Federal Student Aid (FAFSA) on file with our office before your January Term aid eligibility will be reviewed.
- You must be registered for all the courses for which you intend to enroll *before* submitting the J-Term Aid Application. **The deadline to submit the J-Term Application is Friday, January 5, 2018.**
- You will only be eligible to borrow a Federal Direct Stafford Loan if you have not used your full annual loan eligibility in 2017-2018 and are enrolled in at least six credits between J-Term and spring. We will award the loan based on the additional charges associated with January Term.
- Students who do not have 2017-2018 Federal Direct Stafford Loan eligibility remaining may ask their parent to consider applying for a Federal Direct PLUS loan (parents of dependent students only) or you may consider applying for a private alternative loan to help cover J-Term charges. For more information about parent and private loans, visit <http://financialaid.buffalostate.edu/>.
- You are reminded to always borrow conservatively.
- Textbook Deferments are **not** available during the J-Term.
- Federal Satisfactory Academic Progress (SAP) standards will **not** be updated after J-Term grades are posted. Consequently, taking a course during the J-Term will **not** change an "ineligible" federal SAP status. If you are unsure of your SAP status, please contact our office before registering for J-term courses to discuss your aid eligibility.
- Non-matriculated students are ineligible for federal financial aid.

Contact info for Financial Aid: phone 716-878-4902 or email finaid@buffalostate.edu.

Registrar's Office, Moot Hall 210

- January Term classes begin on Wednesday, January 3, 2018 and end on Tuesday, January 23, 2018. Spring semester classes begin on Monday, January 29, 2018. Double-check your schedule in Banner to be sure you registered for the correct term/semester.
- January Term deadlines:
 - ✓ January 4, 2018-registration ends in Banner at 11:59pm.

- ✓ January 4, 2018-all independent study, projects, and course-by-contract applications must be turned into the Registrar's Office for both undergraduate and graduate students.
- ✓ January 16, 2018-online course withdrawals and pass/fail applications.
- ✓ January 18, 2018-leaves of absence and withdrawal from college.
- Degrees will be awarded at the end of January Term. Students who will complete their degree requirements by the end of January Term can now apply for graduation. Undergraduate students can apply for January graduation by printing and completing the application form which is located on the Registrar's office website at <http://registrar.buffalostate.edu/graduation-preparation-0> and submitting the form to the Registrar's Office. Graduate School students should visit the Graduate School website at <http://graduateschool.buffalostate.edu/forms>.
- If you are taking a hybrid or online course, you must know how to access and use BLACKBOARD.
 - View BLACKBOARD instructions at <http://ir.buffalostate.edu/blackboard.html>

Contact info for Registrar's Office: phone 716-878-4811 or email at regofc@buffalostate.edu
 For registrar's office inquiries, view their website at <http://registrar.buffalostate.edu/>

Student Accounts Office, Moot Hall 260

- Tuition and fees for January Term will not be combined with tuition and fees for the Spring 2018 semester.
- Tuition and fee charges for J-Term 2018 will be viewable in Banner beginning December 6, 2017. If enrolled in both J-Term 2018 and spring semester 2018, you are responsible for remitting appropriate payment for each term by the due date.
- Electronic bills (eBills) are the exclusive billing method for student account balances. Paper bills are not available. Billing notifications are sent to your Buffalo State student email account.
- Log into Banner Student self-service (view/pay bill link) to access safe and convenient web payment, create authorized user accounts, and auto debit payment plan options.
- J-Term due date is January 5, 2018.
- Spring 2018 Semester due date is January 25, 2018.
- Failure to attend classes does not change the payment due or entitle you to a refund. To cancel the liability for registration, you must officially drop courses in Banner by the last day of the drop/add period.
- J-Term tuition and fees are assessed per credit hour enrolled.
- Spring 2018 Semester tuition and fees are assessed per credit hour for 1-11 enrolled hours and full-time flat rate for 12 or more credit hours.
- Additional information available for:
 - ✓ Undergraduate students at <http://studentaccounts.buffalostate.edu/undergraduate-tuition-and-fees>
 - ✓ Graduate students at <http://studentaccounts.buffalostate.edu/graduate-tuition-and-fees>

For student accounts inquiries, view their website at <http://studentaccounts.buffalostate.edu/>
 Contact info for Student Accounts: phone 716-878-4121 or email stuacct@buffalostate.edu