



## Top 10 Reasons Baccalaureate Degree Candidates Do Not Graduate

(Based on Graduate Applications during the 2016-2017 Academic Year)

1. Missing a required course in the Major:
  - All student must complete all required courses in the major.
  - You should review Degree Works and meet with your advisor every semester.
2. Less than 120 credit hours completed:
  - 120 credit hours is the minimum required to earn your degree.
  - Some majors require more hours.
3. I, N or X grades on Academic Record:
  - All coursework must be completed no later than the date of graduation.
  - I = Incomplete- Course must be completed by the 10<sup>th</sup> week of the following spring or fall semester or the grade will convert to an “E”. Review the contract you signed with your instructor.
  - N= Grade Delayed- Contact your Instructor.
  - X= Grade NOT Submitted- Contact your Instructor.
4. Lacking IF “core” requirement:
  - Appropriate core courses for IF14, IF, GE2K & GEC are listed in the college catalog (<http://registrar.buffalostate.edu/gen-eds>)
5. Lacking Upper Division requirement:
  - Students must complete a minimum of 33 credit hours of upper division coursework (300 and 400 level courses and 200 level foreign language courses).
6. Major GPA is below 2.0:
  - Courses in the major must average 2.0 or higher.
7. Lacking a required course in the Minor:
  - A minimum of 18-20 credit hours is required depending on the minor.
8. Foreign Language requirement has not been satisfied (IF 14 Students- Global Engagement):
  - For IF- All students must complete a 102 course or two years (units) of one foreign language in high school.
  - Transfer students with high school foreign language should have their high school transcript sent to the Admissions Office, ATTN: Foreign Language Review.
9. Lacking Writing Intensive course:
  - To fulfill the writing intensive requirement, the section of the course you register for must have a “W” designation as part of the course number (Ex. ENG 300W).
10. Buffalo State overall GPA is below 2.0
  - Overall GPA must be 2.0 or higher to be approved for your degree.