TIPS FOR SUCCESSFUL REGISTRATION

- Registration for Summer/Fall 2015 begins on April 8, 2015 and is then continuous.

- Once registered for Summer and/or Fall 2015, you are strongly encouraged to review your schedule in Banner and complete all registration activity including add/drop prior to the start of classes. Fall 2015 classes begin on Monday, August 31, 2015. Important deadlines for summer and fall can be viewed online at http://registrar.buffalostate.edu/courses.

- **BANNER:** Use Banner to register, view your schedule, check for any holds, and view your registration timeticket by logging in to Self-Service Banner (SSB) at http://bscbanner.buffalostate.edu/.

- **REGISTER FOR 15 OR MORE TO GRADUATE IN 4 YEARS.** If you are an undergraduate, you are encouraged to register for at least 15 credit hours to assist you in graduating on time. You can save money by registering for more than 12 hours, since there are no additional tuition charges for courses above 12 credit hours. Any credits registered greater than 12 for either fall or spring semesters are “free.” You may take up to 19 hours in one semester if you are degree seeking and have a 2.00 GPA or better.

- **ONLINE COURSES:** Try an online course (sections being offered 100% online). Course offerings by semester are available at http://registrar.buffalostate.edu/courses or you can also search directly in Self-Service Banner (SSB) by selecting 100% Online for instructional method field.

- **OVERRIDES:** If an override is granted in Banner, you must then attempt to register for the course again by entering the CRN on the ADD CLASSES WORKSHEET at the bottom of the ADD OR DROP CLASSES page and SUBMIT. You must select SUBMIT to be successful. Do not attempt to search for the section using LOOK UP CLASSES. The course may not appear available especially if it’s closed because it has reached maximum enrollment capacity.

- **BLACKBOARD:** BLACKBOARD is the official learning management system at Buffalo State. Many, but not all courses use BLACKBOARD. BLACKBOARD registration or deregistration, does not equal a Banner drop/add. You may only change your course registration using Banner. For more information about BLACKBOARD go to http://ir.buffalostate.edu/student-support.html.

- All registration activity including add/drop must be completed in Banner no later than 11:59pm on Monday, September 7, 2015 for Fall 2015.
HELPFUL WEBSITE ADDRESSES

Academic Calendar
http://suny.buffalostate.edu/academic-calendar

Academic Departments
http://suny.buffalostate.edu/departments

Advisement, Policies, Support
http://academicsupport.buffalostate.edu/academic-advisement-center

BANNER
http://bscbanner.buffalostate.edu/

Buffalo State
http://suny.buffalostate.edu/

Campus Maps including parking maps and information
http://suny.buffalostate.edu/campus#maps

Course Listings
http://registrar.buffalostate.edu/courses

Deadline Calendar by semester; Fall, January, Spring, and Summer
http://registrar.buffalostate.edu/courses

Degree Works
http://registrar.buffalostate.edu/degree-works

Graduate Catalog
http://catalog.buffalostate.edu/graduate/

Refund & Liability Schedule
http://studentaccounts.buffalostate.edu/refunds-and-financial-liability

Undergraduate Catalog
http://catalog.buffalostate.edu/undergraduate/

Veterans and Military Services
http://continuingstudies.buffalostate.edu/veteran-and-military-services

REGISTRAR’S OFFICE, MOOT HALL 210, 716-878-4811, regofc@buffalostate.edu