

Forward important messages (like waitlist notifications) to your cell phone

Don't want to miss important emails? In Gmail, you can setup filters to have important messages forwarded to your cell phone as text messages (SMS). Follow these steps:

Step 1: Determine your SMS address

To forward messages to your phone, you first need to figure out what your SMS address is. All SMS addresses begin with the **10-digit phone number** in the format **1234567890** (with no dashes or spaces). What comes after your number, however, depends on your cell phone carrier. Here are examples for some of the more common carriers:

Carrier	SMS Example
AT&T	1234567890@txt.att.net
Boost Mobile	1234567890@myboostmobile.com
Nextel	1234567890@messaging.nextel.com
Sprint PCS	1234567890@messaging.sprintpcs.com
T-Mobile	1234567890@tmomail.net
US Cellular	1234567890@email.uscc.net
Verizon	1234567890@vtext.com
Virgin Mobile USA	1234567890@vmobl.com

Please Note If your carrier is not listed above, you can visit Wikipedia for a comprehensive list of [cell phone carriers and their SMS addresses](#).

Step 2: Setup forwarding to your phone

Once you have your SMS address, you'll need to setup forwarding to that address. In the example below, we will assume that Verizon is our cell phone carrier, and will use their SMS address (1234567890@vtext.com).

1. From your Student Gmail account, click the **Gear** icon (options) in the top right corner, and choose **Settings**.

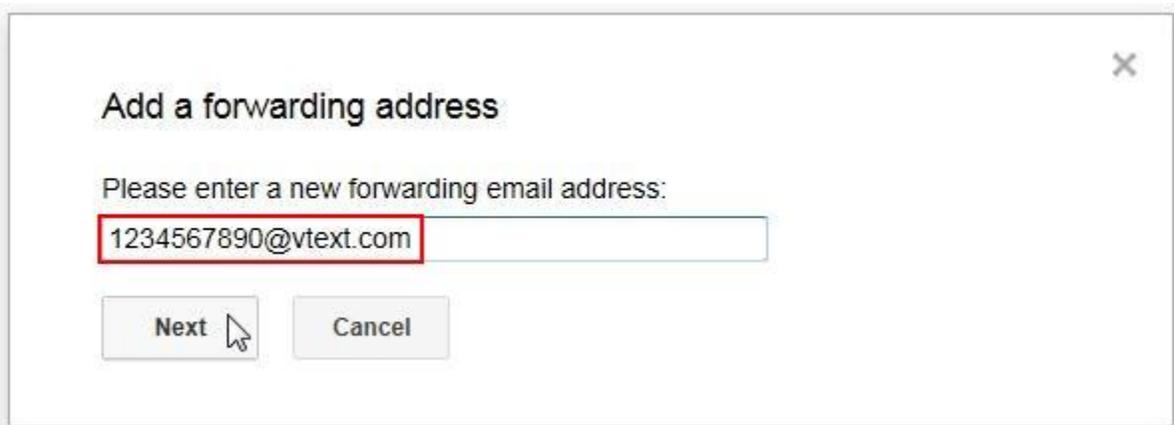


2. Go to the **Forwarding and POP/IMAP** tab.

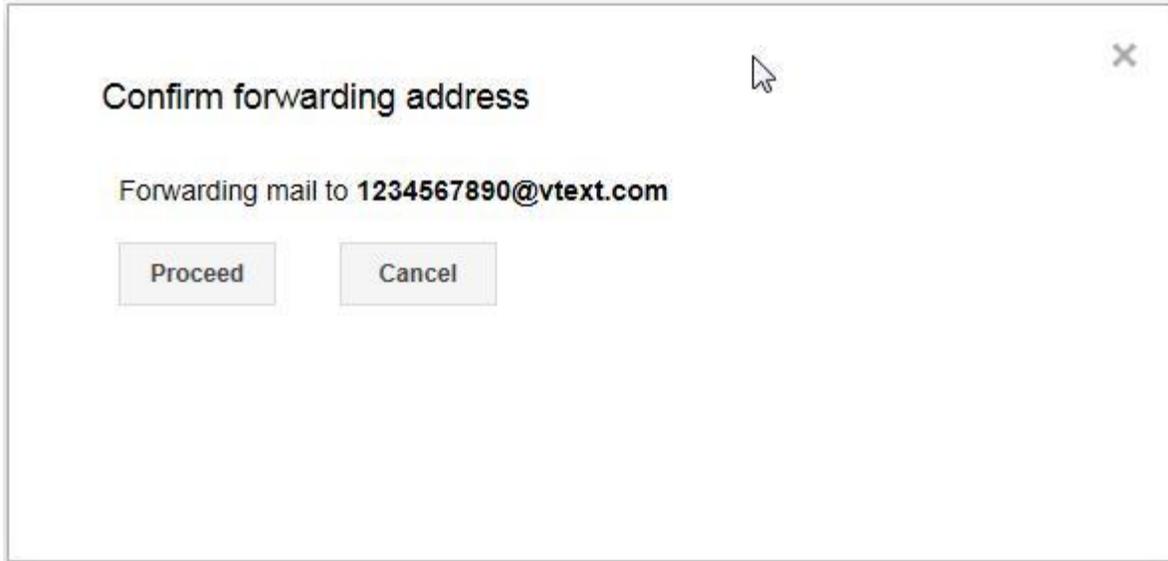
3. In the **Forwarding** section, make sure the option to **Disable forwarding** is selected, and then click **Add a forwarding address**.



4. When the **Add a forwarding address** box appears, enter your SMS address the address, then click **Next**.



5. You'll receive a message asking you to **Confirm forwarding address**. Click **Proceed**.



6. You'll receive a message that **A confirmation code has been sent to verify permission**. Click **OK**.

7. An 8-digit confirmation code will be sent to your phone. When you receive it, enter it into the confirmation code box. Click **Verify**.



Step 3: Create a filter to automatically forward messages to your cell phone

Now that forwarding to your SMS address is setup, you can create some filters to have only the most important messages sent to your phone. In the example below, we'll setup a filter to send any message with "Waitlist Notification" in the subject line to your SMS email address.

1. From the **Setting** screen, go to the **Filters** tab.
2. Click **Create a new filter**.
3. In the **Subject** field enter **"Waitlist Notification"**.

Filter

From

To

Subject

Waitlist Notification

Has the words

Doesn't have

Has attachment

Create filter with this search

4. Click **Create filter with this search**.

5. Make sure the **Forward it to** box is checked, and then select your SMS address from the drop-down list.

When a message arrives that matches this search:

Skip the Inbox (Archive it)

Mark as read

Star it

Apply the label: Choose label... ▾

Forward it to: @vtext.com ▾ add forwarding address

Delete it

Never send it to Spam

Always mark it as important

Never mark it as important

Also apply filter to 0 matching conversations.

6. Click **Create filter**.

Please Note If you'd like to test to make sure the filter is working, send yourself an email message with "Waitlist Notification" in the subject.