

# Fall 2018 Student Resource

The following information is provided by the Financial Aid, Student Accounts, and Registrar Offices at SUNY Buffalo State.

<b>Important Dates and Deadlines</b>							
Classes Begin	Last Day for Drop/ Add	Undergraduate Degree Application	Mid Term Grading Closes	Withdrawal Deadline	Critique and Evaluation Period	Final Day of Fall Semester	Grades Submitted
Mon., Aug. 27	Mon., Sept. 3 at 11:59 pm*	Fri., Sept. 7	Fri., Oct. 26	Fri., Nov. 2**	Mon., Dec. 10 – Thurs. Dec. 13	Thurs., Dec. 13	Wed. Dec. 19

\*Final date a student can drop a class and not have it appear on their academic record

\*\*Final date a student can withdraw from a class and receive a “W”

<b>There are no classes on the following dates:</b>		
Labor Day	Fall Recess	Thanksgiving Recess
Mon. Sept. 3	Mon. Oct. 8 and Tue. Oct 9	Wed. Nov. 21 – Sat. Nov. 24

## **THE FOLLOWING IS VERY IMPORTANT:**

- ❖ **Sept. 3rd** is the last day to drop a class without financial penalty. Starting Sept. 4th, to remove yourself from a class you must **withdraw** online in Banner. Your refund percentages, based on date of withdrawal, are available on the Student Accounts [Refunds and Financial Liability](#) webpage.
- ❖ The process to late add a class does not require a paper form. The [late add process is done electronically](#). Late registration starts Sept. 4th.

## **Other Important Reminders:**

### Registrar’s Office

- Verify your schedule in [Banner \(View/Print schedule\)](#) to make sure instructors or class locations haven’t changed.
- Use [Schedule Planner](#) to simplify and decrease the amount of time spent in planning your schedule.
- Resolve [registration add error messages here](#), (these errors prevent you from registering for a course).
- If you are on a [waitlist](#) for a course, check the schedule to see if another section has seats available. It’s always a best practice to secure a seat in a course as soon as possible.
- The [Banner Student Registration Guide](#) is a helpful reference tool; also view the Registrar’s [FAQs](#) site.

### Financial Aid Information

- Review [financial aid awards](#) via Banner and check the “Eligibility” section for requirements/missing documents.
- Request a [Textbook Deferment](#) online via Banner or in person (Financial Aid or Student Accounts Offices) from **8/15/18 – 9/5/18**.
- Health Insurance Waiver due date is **9/30/18**.
- A FAFSA can be filed for the [2018-2019](#) academic year between 10/1/17 and 6/30/19. The 2019-2020 FAFSA will be available between 10/1/18 and 6/30/20.
- The deadline for the Excelsior Scholarship application for Fall 2018-19 academic year has passed.

### Student Accounts Office

- Electronic bills ([eBills](#)) are the exclusive billing method for Buffalo State student account balances. E-billing notifications will be sent to your Buffalo State student email account.
- Students have ability to grant parents or others access to view/ pay their e-bill by establishing an “Authorized Payer” account in QuikPAY.
- Enroll in direct deposit if you are expecting a refund from financial aid funds.

<b>Where to Get Help</b>				
	Email	Phone	Walk Up Window	Hours
Financial Aid	<a href="mailto:finaid@buffalostate.edu">finaid@buffalostate.edu</a>	(716) 878-4902	Moot Hall 230	Mon., Tues., Wed., Thur., Fri. 8:30-5:00
Student Accounts	<a href="mailto:stuacct@buffalostate.edu">stuacct@buffalostate.edu</a>	(716) 878-4121	Moot Hall 260	
Registrar	<a href="mailto:regofc@buffalostate.edu">regofc@buffalostate.edu</a>	(716) 878-4811	Moot Hall 210	

**\*\*\* Email to your Buffalo State email account is the official form of communication to students.\*\*\***

**\*\*\*Be sure to check it regularly!\*\*\***