

**UNDERGRADUATE
COURSE BY CONTRACT***return completed form to
regofc@buffalostate.edu*

STUDENT INFORMATION

Student Name

Student 9 Digit Banner ID Phone

Email

Student Signature

Date

Total credit hours in progress this semester

COURSE INFORMATION

Subject (EX: CIS)

Course Number

Credits

Year

Term

INSTRUCTOR INFORMATION

Justification for Course by Contract?

Instructor Name

Banner ID

Instructor Signature

Date

CHAIR INFORMATION: ALL CHECKBOXES ARE MANDATORY OR FORM WILL BE RETURNED

Chair Name

Course description is on file in the department

Course is required for graduation

Chair Signature

The student is an active student eligible to register (SGASTDN)

Student has an overall GPA of 2.0 or higher (SHATERM)

Date

The addition of this course does not cause the student to exceed the
maximum credits allowable for the semester (SFAREGS)

Student has at least 30 hours completed

DEAN INFORMATION IS REQUIRED FOR COURSE BY CONTRACT

Dean Name

Dean Signature

Date

REGISTRAR USE ONLY

CRN

REV 9/10/2024 SH