Buffalo State University – Office of the Registrar
Undergraduate Change of Major, Concentration, Certificate, Minor

Changing your major may impact your degree requirements, financial aid and the length of time to complete your degree. Consult with your academic advisor prior to submitting this form to explore all your options and ensure that you choose a major that best matches your transfer and career goals.

1. Select the new program that you wish to pursue at Buffalo State (refer to the Active Majors Chart) on our forms page under "Other Services". You may also declare or change a concentration within a major.
2. Chair's approval required for ***all additions*** and students will need to forward this completed form to them for their signature, and then the department will forward the completed form to the Registrar's Office for processing.
3. Student's Signature is required on all actions; when ***deleting only*** they can email the form directly to regofc@buffalostate.edu
4. A Pre-Major does not allow registrations in MAJORS ONLY classes.
5. Majors, Certificates, Second Majors, Dual Degrees all print on the Transcript (minors show only when Degree is awarded).
6. **Signature of Chair is not required when dropping a Major, Pre-Major, Minor, Certificate, or Dual Degree.**

Student Information

Have you applied for graduation? *Yes* ☐ *No* ☐

Student's Name	*Banner ID*

Telephone Number	*Email*	*Cumulative GPA*

Primary <u>NEW</u> Major, Pre-Major or Certificate Select a Major, Pre-Major or Certificate Select a Concentration (sorted by Major Code) *Department Chair Signature* *Student Signature*	*Add* ☐ *Drop* ☐ *Add* ☐ *Drop* ☐
Minor Choice Select a Minor to ADD - Chairperson Signature Required *Department Chair Signature* *Student Signature* Select a Minor to DROP - Chairperson Signature NOT Required	*Add* ☐ *Drop* ☐
Second Major Choices- 2nd major must be completed at same time as 1st major Select a Major, Pre-Major or Certificate Select a Concentration (sorted by Major Code) *Department Chair Signature* *Student Signature*	*Add* ☐ *Drop* ☐ *Add* ☐ *Drop* ☐
Dual Degree Option (*Requires 150 Credits)* *I wish to declare the following Dual Degree for my Undergraduate academic program. A minimum of 150 credit hours is required for a Dual Degree. Two diplomas will be awarded, both of which will be listed on your transcript.* Select a Major, Pre-Major or Certificate Select a Concentration (sorted by Major Code) *Department Chair Signature* *Student Signature*	*Add* ☐ *Drop* ☐ *Add* ☐ *Drop* ☐