

Withdrawal from Course SSB9*

Student

Registration

Select a Term

Register for Classes

Schedule and Options Tab

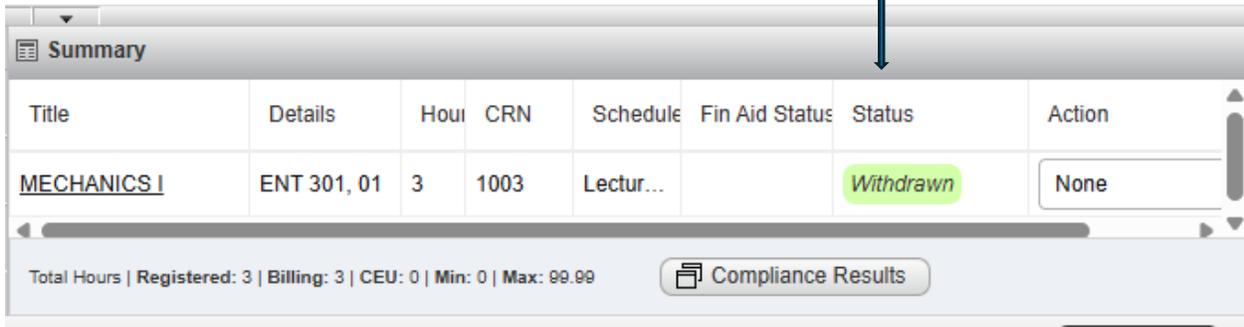
The screenshot shows the Buffalo State University registration system. At the top, there is a navigation bar with the university logo and the text "BUFFALO STATE UNIVERSITY". Below this, there is a breadcrumb trail: "Student • Registration • Select a Term • Register for Classes". The main heading is "Register for Classes". There are two tabs: "Find Classes" (active) and "Schedule and Options". The "Find Classes" tab contains a search form with the following fields: "Term: Fall 2025", "Subject", "Course Number", and "Keyword". Below the search form, there is a "Schedule" tab with "Schedule Details" and "Summary" sub-tabs. The "Summary" sub-tab is active, showing a table of classes. The table has columns: Title, Details, Hour, CRN, Schedule, Fin Aid Status, Status, and Action. The first row is "MECHANICS I", "ENT 301, 01", "3", "1003", "Lectur...", "Registered", and "None". Below the table, there is a summary row: "Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 99.99". There is a "Compliance Results" button and a "Submit" button.

Look at the line for the class you want to submit an Online Withdrawal from Course for; original status will be Registered

Click in the Action field; Select Withdrawal and SUBMIT

This screenshot is a close-up of the "Summary" table from the previous image. The table has columns: Title, Details, Hour, CRN, Schedule, Fin Aid Status, Status, and Action. The first row is "MECHANICS I", "ENT 301, 01", "3", "1003", "Lectur...", "Registered", and "None". The "Action" field for this row is open, showing a dropdown menu with the following options: "None", "Student Course", "Withdrawal", and "Student Course". The "Withdrawal" option is highlighted with a purple oval.

Review to be sure status changed to Withdrawn



The screenshot shows a table with the following columns: Title, Details, Hour, CRN, Schedule, Fin Aid Status, Status, and Action. The row for 'MECHANICS I' shows a status of 'Withdrawn' in a green box. A blue arrow points to the 'Status' column header.

Title	Details	Hour	CRN	Schedule	Fin Aid Status	Status	Action
<u>MECHANICS I</u>	ENT 301, 01	3	1003	Lectur...		Withdrawn	None

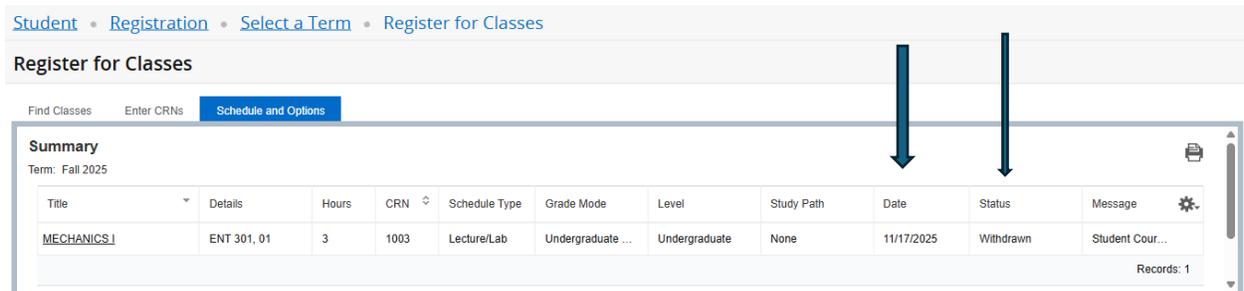
Total Hours | Registered: 3 | Billing: 3 | CEU: 0 | Min: 0 | Max: 99.99 Compliance Results

You will see the Date the Online Withdrawal from Course here too

[Student](#) • [Registration](#) • [Select a Term](#) • [Register for Classes](#)

Register for Classes

Find Classes Enter CRNs **Schedule and Options**



The screenshot shows a 'Summary' table for 'Term: Fall 2025'. The table has columns: Title, Details, Hours, CRN, Schedule Type, Grade Mode, Level, Study Path, Date, Status, and Message. The row for 'MECHANICS I' shows a date of '11/17/2025' and a status of 'Withdrawn'. Two blue arrows point to the 'Date' and 'Status' columns.

Title	Details	Hours	CRN	Schedule Type	Grade Mode	Level	Study Path	Date	Status	Message
<u>MECHANICS I</u>	ENT 301, 01	3	1003	Lecture/Lab	Undergraduate ...	Undergraduate	None	11/17/2025	Withdrawn	Student Cour...

Records: 1

*Footnote: If you experience an issue with being able to scroll to the ACTION field using a phone, you will want to switch to a desktop PC to complete this task.

Withdrawal from Course Due to A hold, How To

(Online Withdrawal from Course SSB9-RO-CMF 11-17-25)